

**DIOCESE OF PHILADELPHIA AND EASTERN PENNSYLVANIA
PROPOSED 2018 BUDGET**

This document presents the Proposed 2018 Budget for the Diocese of Philadelphia and Eastern Pennsylvania.

As shown in the below Budget Summary, based on current income projections, primarily from parish support commitments, the proposed budget shows a small deficit of only \$604. It should be noted that the final budget can change, depending on final parish support commitments approved at the annual meetings, a majority of which are held in January and February. Any shortfall or surplus will be addressed by the Diocesan Council, once final parish support amounts are determined.

DIOCESE OF PHILADELPHIA AND EASTERN PENNSYLVANIA 2018 PROPOSED BUDGET SUMMARY	
\$404,370	Total Income
-\$160,833	2018 Assessment
-\$5,000	2017 Extra Assessment
\$238,537	Total Available for Diocesan Use
-\$239,141	Diocesan Budget Needs
-\$604	Surplus / Deficit

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61000 Administrative Salaries and Exp	2017 Budget	2018 Budget	Difference 2018 to 2017	Exempt Amount
61100 Bishop Salary	50400	51408	1008	0
61150 Bishop Pension	9600	9800	200	0
61175 Bishop Health Insurance	15000	15000	0	0
61190 Bishop Payroll Tax	2000	2000	0	0
62000 Bishop Travel	4000	5000	1000	0
63000 Chancellor Salary	3600	3600	0	0
63255 Bishop Assistant - Subdeacon	5500	5500	0	0
63275 Dean Travel Allowance	10800	10800	0	0
63500 Administrative Asst to Bishop	15600	15600	0	0
63501 Assistant for Communication	5600	5600	0	0
63502 Financial Secretary	3600	2000	-1600	0
TOTAL 61000 Administrative Salaries and Exp	125700	126308	608	0
64000 Diocesan Departments	2017 Budget	2018 Budget	Difference 2018 to 2017	Exempt Amount
64050 Diocesan Council	500	500	0	0
64150 Diocesan Magazine	4000	5000	1000	0
64250 Christian Education and Youth	5000	10000	5000	0
64250 Special Celebrations	1000	1000	0	0
64360 Seminary Scholarship	2000	2000	0	2000
64450 Clergy Assistance Program	4000	4000	0	4000
64500 Continuing Clergy Education	6000	6000	0	0
TOTAL 64000 Diocesan Departments	22500	28500	6000	6000
67000 Diocesan Programs	2017 Budget	2018 Budget	Difference 2018 to 2017	Exempt Amount
67100 Missionary	25700	20400	-5300	20400
67200 Charity	3000	3000	0	3000
67400 Diocesan Assembly	5000	5000	0	0
67500 Parish Assistance	2500	2500	0	2500
67600 Camp Scholarship Fund	1000	2000	1000	2000
TOTAL 67000 Diocesan Programs	37200	32900	-4300	27900
62100 Contract Services	2017 Budget	2018 Budget	Difference 2018 to 2017	Exempt Amount
62135 Background Checks		1000	1000	1000
62140 Legal Fees	5000	5000	0	0
62151 Parish Priest Salary and Pension	32300	0	-32300	0
TOTAL 62100 Contract Services	37300	6000	-31300	1000

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68000 Diocesan Center	2017 Budget	2018 Budget	Difference 2018 to 2017	Exempt Amount
68100 Utilites	2100	2100	0	0
68150 Propane	2400	2000	-400	0
68230 Center Maintinence	8500	3000	-5500	0
68250 Insurance	6500	6000	-500	0
TOTAL 68000 Diocesan Center	19500	13100	-6400	0
65000 Operations	2017 Budget	2018 Budget	Difference 2018 to 2017	Exempt Amount
60900 Business Expenses			0	0
65010 Books, Subscriptions, Reference	2000	2000	0	0
65020 Postage, Mailing Service	800	800	0	0
65030 Printing and Copying	100	200	100	0
65040 Supplies	1000	1000	0	0
65050 Telephone, Telecommunications	1500	2000	500	0
TOTAL 65000 Operations	5400	6000	600	0
Other Expenses	2017 Budget	2018 Budget	Difference 2018 to 2017	Exempt Amount
62156 Credit Card Fees		0	0	0
62840 Equip Rental and Maintenance	0	500	500	0
65120 Insurance - Liability, D and O			0	0
66100 Health Insurance Administrator	1200	1200	0	0
68300 Travel and Meetings			0	0
Uncategorized Expense			0	0
Archbishop's Moving Expenses	0	6500	6500	0
TOTAL Other Expenses	1200	8200	7000	0
New Considerations	2017 Budget	2018 Budget	Difference 2018 to 2017	Exempt Amount
Lilly Fund Matching	8333	8333	0	8333
New Car Fund		3600	3600	
19th All-American Video Expense		5000	5000	
Auto Depreciation	5000		-5000	0
Technology	1200	1200	0	0
TOTAL New Considerations	14533	18133	3600	8333
GRAND TOTAL	263333	239141	-24192	43233

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SUMMARY OF EXPENSE CATEGORY CHANGES**

1. **Bishop Salary** increased by \$1,008 to reflect a 2% COLA proposed by the Diocesan Council
2. **Bishop Pension** increased by \$200 to cover proposed Bishop salary increase
3. **Bishop Travel** increased by \$1,000 to cover cost of contribution to the Assembly of Bishops.
4. **Financial Secretary** decreased by \$1,600 to better reflect projected expenditures.
5. **Diocesan Magazine** increased by \$1,000 to cover actual cost of printing Alive-in-Christ magazine.
6. **Christian Education and Youth** increased by \$5,000 to cover event and speaker costs related to expanding the focus on mission efforts initiated in 2017.
7. **Missionary** decreased by \$5,300 since costs for expanding mission efforts was included under **Christian Education and Youth**.
8. **Camp Scholarship Fund** increased by \$1,000 to cover anticipated higher participation.
9. **Background Checks** increased by \$1,000 to cover anticipated expenses. Parishes are invoiced to reimburse the Diocese for this cost which should offset the expenses.
10. **Parish Priest Salary and Pension** decreased by \$32,300 to reflect zero need, since Edwardsville is now directly paying Fr. Volkovinsky's salary, pension, etc.
11. **Propane** decreased by \$400 to reflect reduction in rate from the new vendor.
12. **Center Maintenance** decreased by \$5,500 to better reflect historical expenditures now that preparation activities for sale of the property are no longer needed.
13. **Insurance** decreased by \$500 to reflect policy rate reduction.
14. **Printing and Copying** increased by \$100 to cover special printing expenses.
15. **Telephone, Communications** increased by \$500 to cover Archbishop's cell phone plan and Internet service at the Diocesan Center.
16. **Equip Rental and Maintenance** added \$500 to cover repairs to the Archbishop's car.
17. **Archbishop's Moving Expenses** added \$6,500 to cover anticipated moving expenses once the new Diocesan Center is purchased.
18. **New Car Fund** added \$3,600 to cover reserving \$300 per month toward a future purchase of a new vehicle for the Archbishop.

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19. 19th All-American Video Expense added \$5,000 to cover production of a video for presentation at the 19th All-American Conference.

20. Auto Depreciation decreased by \$5,000 to reflect zero need since this is not a cash expense.